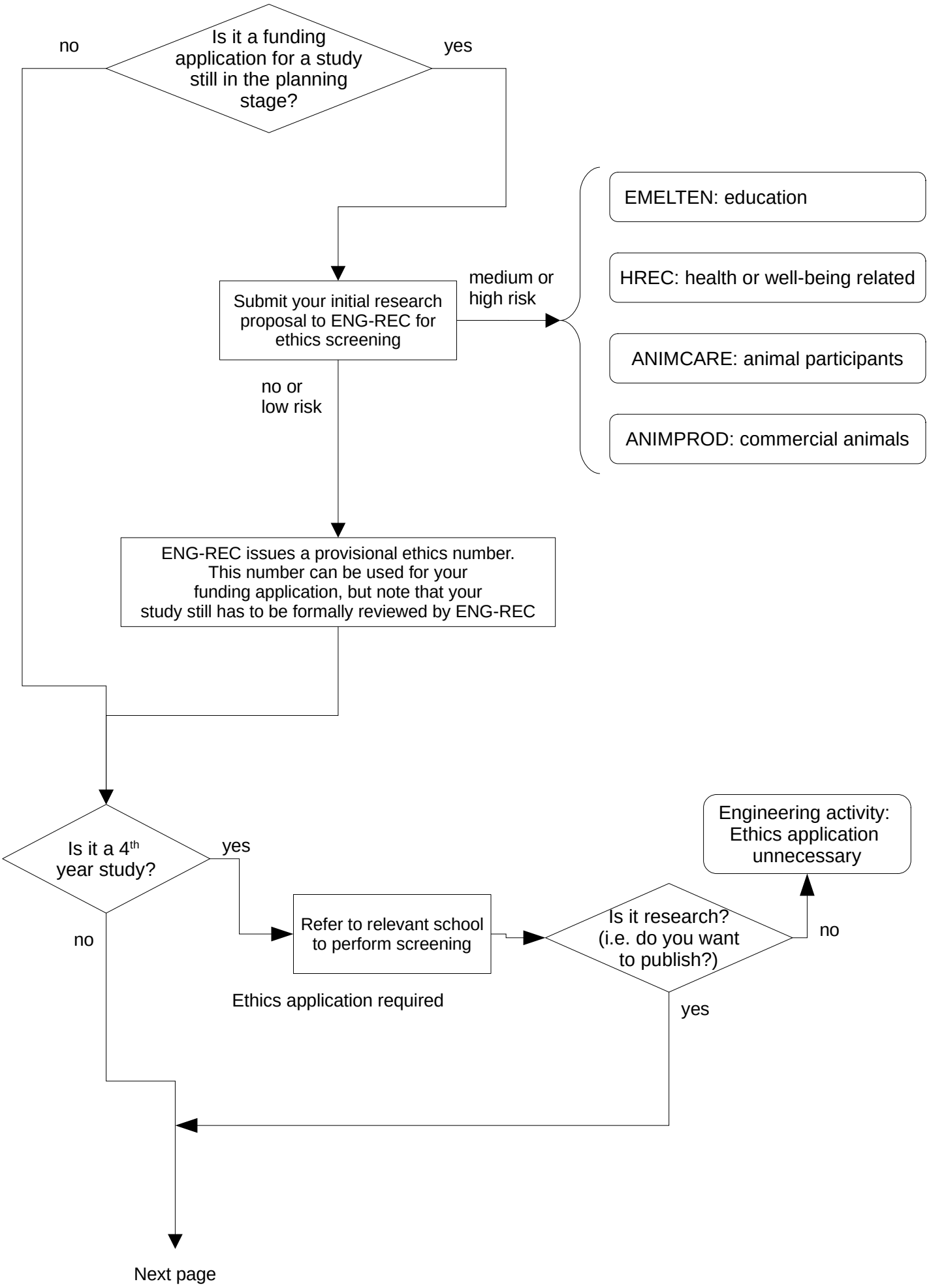
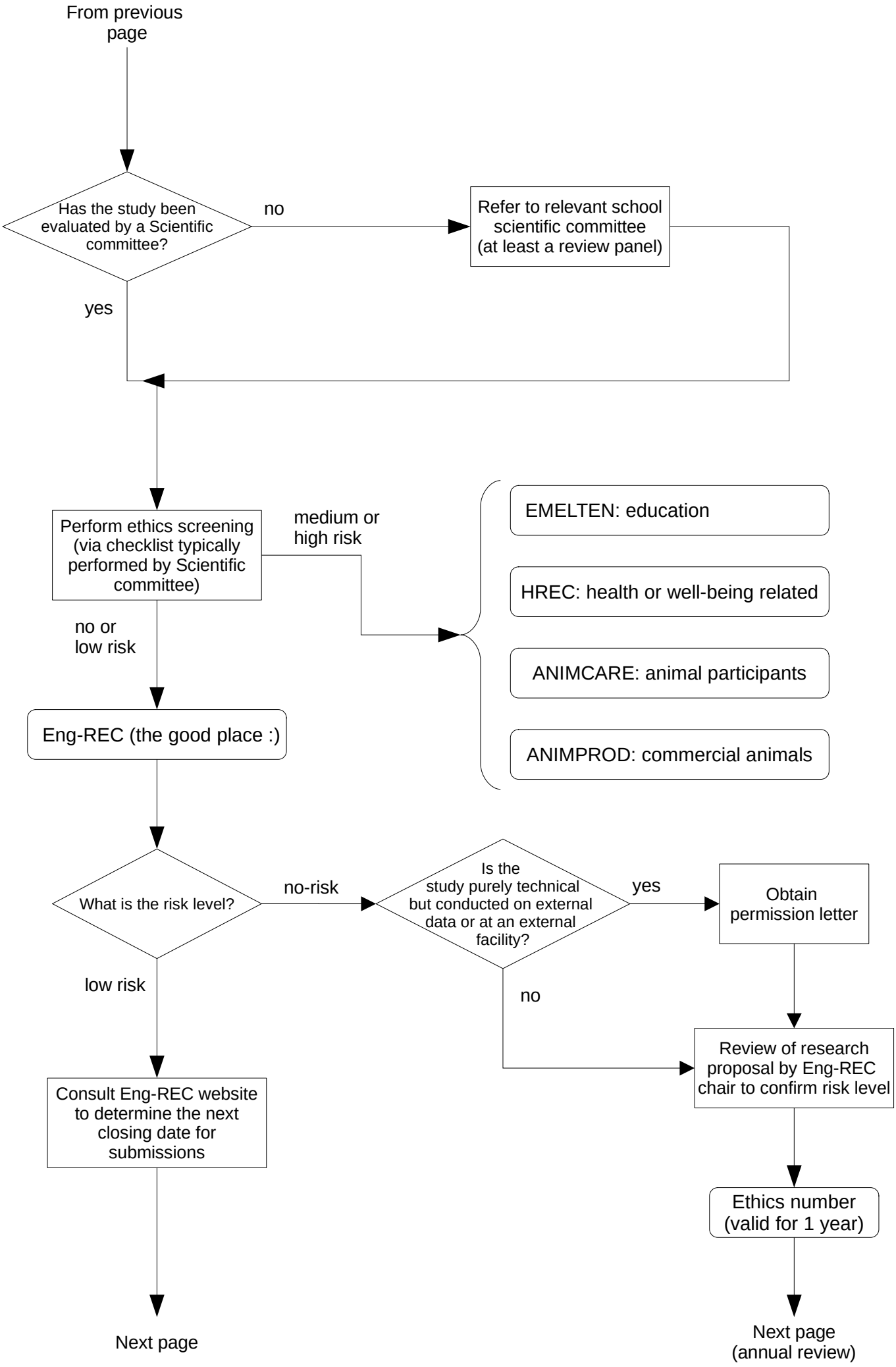

Is it a funding application for a study still in the planning stage?
no
yes
Submit your initial research proposal to ENG-REC for ethics screening
medium or high risk
EMELTEN: education
HREC: health or well-being related
ANIMCARE: animal participants
ANIMPROD: commercial animals
no or low risk
ENG-REC issues a provisional ethics number. This number can be used for your funding application, but note that your study still has to be formally reviewed by ENG-REC
Is it a 4th year study?
yes
no
Refer to relevant school to perform screening
Ethics application required
Is it research? (i.e. do you want to publish?)
no
yes
Engineering activity: Ethics application unnecessary
Next page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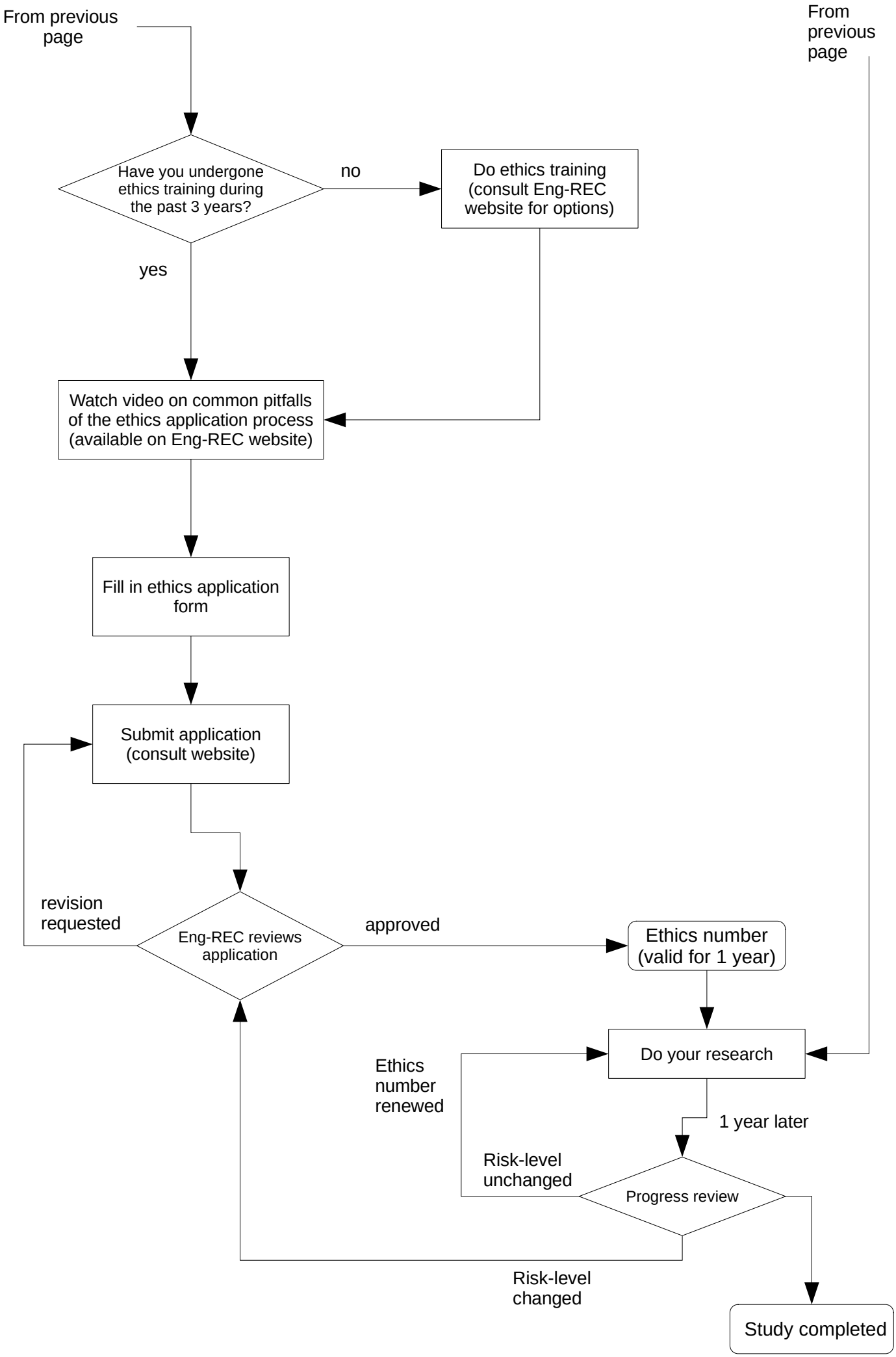
Has the study been evaluated by a Scientific committee?
no
Refer to relevant school scientific committee (at least a review panel)
yes
Perform ethics screening (via checklist typically performed by Scientific committee)
medium or high risk
EMELTEN: education
HREC: health or well-being related
ANIMCARE: animal participants
ANIMPROD: commercial animals
no or low risk
Eng-REC (the good place :)
What is the risk level?
no-risk
Is the study purely technical but conducted on external data or at an external facility?
yes
Obtain permission letter
low risk
no
Review of research proposal by Eng-REC chair to confirm risk level
Consult Eng-REC website to determine the next closing date for submissions
Ethics number (valid for 1 year)
Next page
Next page (annual review)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Have you undergone ethics training during the past 3 years?
no
Do ethics training (consult Eng-REC website for options)
yes
Watch video on common pitfalls of the ethics application process (available on Eng-REC website)
Fill in ethics application form
Submit application (consult website)
revision requested
Eng-REC reviews application
approved
Ethics number (valid for 1 year)
Do your research
Ethics number renewed
1 year later
Risk-level unchanged
Progress review
Risk-level changed
Study completed